



## VILLAGE OF MARVIN

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### VILLAGE COUNCIL MEETING MINUTES

October 31 – 10 a.m. – Village Hall  
Work Session

#### A. AGENDA ITEM

5 MINUTES

**TIME STAMP: 00:07**

1. **Call to Order**

Mayor Pollino called the meeting to order at 10 a.m. with a hard stop at 11:30 a.m.

He verified a quorum was present.

**Council Members Present:** Mayor Pollino, Mayor Pro Tem Dispenziere, Councilwoman Vandenberg and Councilwoman Shkut arrived at 10:06 a.m.

**Council Member Absent:** Councilman Epps

**Staff Present:**

Christina Amos, Administrator/Budget Officer

Barbie Blackwell, Clerk

Rohit Ammanamanchi, Senior Planner/Zoning Administrator

**TIME STAMP: 00:40**

2. **Adoption of the Agenda**

Council added a new item C.16 “Discussion of Changing the date for Halloween”

**MOTION:** Mayor Pro Tem Dispenziere made a motion to approve the agenda as amended.

**VOTE:** The motion passed with a vote of 3-0.

#### B. VILLAGE HALL

10 MINUTES

There was no report given.

#### C. ITEMS OF DISCUSSION

60 MINUTES

**TIME STAMP: 2:24**

1. **Distribution of Land Use Plan/Citizen Survey Results**

Mr. Rohit Ammanamanchi, Senior Planner/Zoning Administrator, handed out the survey results for Council’s review. *(See attached Staff Report is hereby incorporated as reference into these minutes.)*

**TIME STAMP: 4:40**

2. **Discussion of Sidewalk Swap and Landscape/Viewshed Buffers/Prices**

Mr. Ammanamanchi presented his staff report for this item and the Village Attorney’s letter explaining Council’s obligations for the NC Highway 16 widening project for this item. *(See attached staff report and Attorney’s letter is hereby incorporated as reference into these minutes.)*

The Council discussed this item in depth.

The Council directed Ms. Amos to ask the Attorney to provide more clarification with compliance with Marvin’s Code of Ordinance regarding the agreement with NCDOT for the widening project and what other towns were doing.

The Council requested more information and add this item to the November 12<sup>th</sup> agenda for further discussion and Attorney comments.

**TIME STAMP: 19:58**

**3. Discussion of NC Department of Transportation Sub-Drainage of Roundabouts**

Ms. Amos presented her staff report. *(See attached staff report and quotes are hereby incorporated as reference into these minutes.)*

The Council discussed three-quotes for the Round-about (RAB) Sub-drainage project. She requested that Council award the contract to the lowest bidder, McConnell Grading in the amount of \$10,875 and to authorize the Engineer and Inspection fees not to exceed \$2,500's. She also requested that Council authorize her to execute the contract and McConnell Grading would begin the project after the contract was signed.

The Council directed Ms. Amos to the Round-about Sub-drainage contract with McConnell Grading to the Consent agenda for the November 12<sup>th</sup> meeting.

**TIME STAMP: 21:43**

**4. Discussion of Minor Subdivision Application #19-12273 "The Interlude"**

Mr. Ammanamanchi presented his staff report for this item. *(See attached staff report is hereby incorporated into these minutes.)*

The Council discussed this item in depth.

The Council directed Village Staff to place the item on the Consent Agenda for the November 12<sup>th</sup> meeting.

**TIME STAMP: 35:34**

**5. Discussion of the New 2019 Records Retention and Disposition Schedule**

Ms. Blackwell presented her staff report.

The Council discussed this item and asked several questions.

The Council requested more information on this item prior to approval.

**TIME STAMP: 48:32**

**6. Discussion of Meeting Minutes for: 9/10/19 Regular; 9/26/19 Work Session; and 10/8/19 Regular**

The Council reviewed and made minor revisions.

**MOTION:** Councilwoman Vandenberg made a motion to place on the Consent Agenda for the November 12<sup>th</sup> meeting the minutes from 9/10/19 Regular; 9/26/19 Work Session; and 10/8/19 Regular with changes noted during the October 31<sup>st</sup> Work Session meeting.

**VOTE:** The motion passed with a vote of 3-0.

**TIME STAMP: 53:44**

**7. Discussion and Consideration of RS-2019-10-01 Resolution of Personnel Policy**

**MOTION:** Councilwoman Vandenberg made a motion to add RS-2019-10-01 Resolution of Personnel Policy on the Consent Agenda for the November 12<sup>th</sup> meeting.

**VOTE:** The motion passed with a vote of 3-0.

**TIME STAMP: 55:50**

**8. Discussion of Resolution RS-2019-10-02 of Support for Critical Intersection**

Mr. Ammanamanchi presented his staff report for this item. *(See attached staff report is hereby incorporated as reference into these minutes.)*

The Council discuss this item in depth and made the following motion.

**MOTION-1:** Councilwoman Shkut made a motion to add RS-2019-10-02 to the Consent Agenda for the November 12<sup>th</sup> meeting.

**VOTE-1:** The motion passed with a vote of 3-0.

**MOTION-2:** Councilwoman Shkut made a motion that the Village Council support not to exceed \$5,000 to have Union County conduction a Critical Intersection Study for Waxhaw-Marvin and Bonds Grove Church Road and Joe Kerr and Marvin Road.

**VOTE-2:** The motion passed with a vote of 3-0.

**TIME STAMP: 1:01:12**

**9. Discussion of Joint Municipal Resolution to Oppose High Density Development Outside Municipal Limits and Policy for Communication of Development with Neighboring Governments**

Mr. Ammanamanchi presented his staff report. *(See attached staff report is hereby incorporated as reference into these minutes.)*  
The Council discuss this item in depth.

The Council directed Mr. Ammanamanchi to ask the Attorney to research the requirements in the new legislation Chapter 160.d.

The Council directed Mr. Ammanamanchi to draft a resolution/redlined for review at the November 12<sup>th</sup> meeting.

**TIME STAMP: 1:27:11**

**10. Discussion of Stormwater Ordinance Revision**

Mr. Ammanamanchi presented his staff report with proposed amendments. *(See attached staff report is hereby incorporated as reference into these minutes.)*

The Council discussed this item in depth.

The Council directed Ms. Amos and Mr. Ammanamanchi to draft an ordinance for multi-use developments.

**11. Discussion of Tree Ordinance OR-2019-10-03 Revision and Call for a Public Hearing to held on December 10<sup>th</sup> at 6:30 pm in the Village Hall**

The Council tabled this item until the November 12<sup>th</sup> meeting.

**TIME STAMP: 1:29:38**

**12. Discussion of Swimming Pool Ordinance**

Mr. Ammanamanchi presented his staff report for this item. *(See attached staff report is hereby incorporated as reference into these minutes.)*

The Council directed Mr. Ammanamanchi to discuss the Conditional Use Permit process with the Attorney and bring it back for discussion at their February 2020 meeting.

**13. Discussion and Consideration of Statement of Economic Interest Form and Employee Statement of Interest Form and Amendments to Marvin's Code of Ethics Policy**

The Council tabled this item until the November 12<sup>th</sup> meeting.

**TIME STAMP: 1:33:25**

**14. Consider Treasury Report for September 2019**

**MOTION:** Councilwoman Vandenberg made a motion to approve the Treasury Report for September 2019 as presented.

**VOTE:** The motion passed with a vote of 3-0.

**TIME STAMP: 1:33:40**

**15. Consider Proposed Change to Rule 14 of Village Council Rules of Procedure**

**MOTION:** Councilwoman Vandenberg made a motion to approve the proposed changes to Rule 14 of the Village Council Rules of Procedure.

**VOTE:** The motion passed with a vote of 3-0.

**TIME STAMP: 1:34:03**

**16. Discussion of Changing Date for Halloween**

The Council discussed changing the date of Halloween to Friday or Saturday because of severe weather conditions expected for tonight (October 31). The Council agreed to leave the decision to the HOA's in each neighborhood.

The Council direct Village Staff to send out a blast to all residents encouraging safety and suggesting moving their Halloween festivities to Friday or Saturday.

**MOTION:** Mayor Polling made a motion to table all remaining agenda items.

**VOTE:** The motion passed with a vote of 3-0.

## D. REPORTS AND UPDATES

10 MINUTES

### 1. Administrator's Report

The Council tabled this item until the November 12<sup>th</sup> meeting.

### 2. Planner's Report

The Council tabled this item until the November 12<sup>th</sup> meeting.

## E. AGENDA ITEM

5 MINUTES

**TIME STAMP: 1:39:10**

### 1. Review of Action Items

- Council directed staff to contact the Village Attorney regarding the pool process and bring it back to Council on February 2020.
- Council directed staff to draft language regarding multi-use development for Stormwater ordinance revision.
- Council directed Mr. Ammanamanchi to work with the Village Attorney on drafting a resolution for High Density Development and the minimum requirements of Chapter 160.d and how it covers ETJ.
- Council directed staff to add the Minor Subdivision Application on the Consent Agenda for November 12<sup>th</sup>.
- Council requested to add the Sidewalk Swap and Landscape/Viewshed Buffers/Prices to the November 12<sup>th</sup> agenda with Attorney comments.
- Council requested to add the Statement of Economic Interest Form and Employee Statement of Interest Form and Amendments to Marvin's Code of Ethics Policy as item #1 under Unfinished Business on the November 12<sup>th</sup> agenda.

### 2. Council Comments

The Council tabled this item until the November 12<sup>th</sup> meeting.

## F. CLOSED SESSION

5 MINUTES

### 1. Recess into Closed Session pursuant of NCGS §143-318(a)(6) to Discuss Personnel

The Council tabled this item until the November 12<sup>th</sup> meeting.

### 2. Review Closed Session Meeting Minutes pursuant of NCGS §143-318.11(a)(1) for: 12/5/17; 12/12/17;12/13/17;1/17/18;2/13/18; 3/13/18; 4/10/18; and 5/24/18

The Council tabled this item until the November 12<sup>th</sup> meeting.

## G. ADJOURNMENT

**TIME STAMP: 1:42:35**

**MOTION:** Mayor Polling made a motion to adjourn the meeting at 11:44 a.m.

**VOTE:** The motion passed with a vote of 3-0.